

NOTICE OF INTENT TO PURCHASE SOLE SOURCE COMMODITIES and/or SERVICES

DATE/TIME OF INITIAL POSTING

DATE/TIME POSTING REMOVED

APPROVED

By Joe Benjamin at 3:17 pm, May 01, 2025

Joe Benjamin



The products and/or services listed below and/or on the attached pages are believed to be of a unique or proprietary nature and therefore only available from one source. If you believe you have a 'like' product or service to offer, please submit your complete cost proposal including descriptive literature and detailed technical specifications by email to the attention of the buyer listed below. If you prefer you may mail your proposal to the buyer at:

School Administration Building
Attn: Purchasing Department
301 Fourth Street SW
Largo, FL 33770-3536
Buyer: Christina DiLeonardo-Rowan
Buyer's Email: dileonardoch@pcsb.org

Bid Title: Solaria Enrichment Programs

This notice was posted on May 1, 2025. All proposals must be received by the buyer by no later than 4 p.m. E.T. on May 12, 2025. Proposals received after this deadline will not be considered.

Thank you for your interest in Pinellas County Schools.



April 30, 2025

Scope of Work for Title I – Private School Programming Pinellas County School Board

Introduction

Solaria Enrichment Programs, Inc. provides STEAM enrichment activities with hand-picked teachers and gifted activities we would want our children to have. Designed by an experienced teacher and mother to keep the instructional learning going all day. The curriculum is curated based on the location of the program and the instructional staff available in the area. The instructional staff is selected based on their work in the community, resumes and experience working with children. All instructors are Level II per the Pinellas County School Board guidelines.

Problem Statement

The Title 1 Private School Programming has a need for quality programs. This need stems from students learning through different modalities. By providing a quality enrichment program, students will have an opportunity to reach their highest achievement levels, with enrichment activities. Solaria Enrichment Programs, Inc will provide a safe and supervised setting, along with quality engaging educational enrichment activities.

Goals of the Project

The goal of this project is to provide students with quality programming which will enhance their learning.

Task

Provide educational enrichment activities for K-12 grade students. Provide family engagement educational workshops.

Deliverables

Solaria Enrichment Programs, Inc. will provide educational enrichment activities for up to twenty-five students, K-12 grade at various school locations, 2025-2026 school year. The students will be selected by individual schools based on Title 1 eligibility standards.

The one-hour enrichment classes will have a lead teacher on staff who is a subject matter expert. The classes will have consistent staffing, consistent classes such as Reptiles + Science, Drumming, Chess, Secret Millionaire's Club (financial literacy), Cooking, Science, Marine, Science, Inventing, and Improv Comedy, and Boks health and wellness.

The curriculum is highly engaging and is designed to be taught to K-12th graders at their levels.

Solaria Enrichment Programs, Inc. will provide family engagement educational workshops as needed at various schools.

Administration

The director of Solaria, Mercy Roberg, will be the main point of contact for this project. Solaria Enrichment Programs, Inc. will provide weekly attendance sheets to the Title I office, to monitor the attendance of students.

Enrichment Classes Budget and Billing Site Example:

Per Class	# of Classes per week	# of Weeks	Total Site #1
	1	6	

Budget and Billing Calculation

Class	# of Students per week per class	Amount per class
1-hr Class	5-25	

This price per class includes all Solaria expenses (e.g., staff compensation, curriculum, supplies, and Solaria insurance per Pinellas County School Board guidelines). Enrichment classes will be billed at \$275.00 per class, servicing up to 40 schools.

Family Engagement Workshops Budget and Billing Example:

Per Workshop	# of workshops	Total
	20	

Family engagement workshops will be billed at \$325.00 per workshop for up to 20 workshops.

Solaria Enrichment Programs will invoice Pinellas County School Board on the 1st of each month, after the work has been completed (example: Invoice on December 1st for November work).

Timeline

Solaria Enrichment Programs, Inc. will provide a one-hour enrichment program, and family engagement educational workshops for the year 2025-2026, Monday – Friday, 2025-2026 school year (all student days) at one to forty-one sites.

Please let us know what additional questions we may answer as we look at providing Solaria services to more students in Pinellas County Schools.

Sincerely,
Mercy Roberg
(352) 359-1910